

OCCMHA JOB POSTING

Job Title: Social Emotional Coordinator	Date: February 24, 2017
Reports To: Administrator of Clinical Practice	Salary Range: \$51,399 to \$67,413 (Annually) - Grant Funded
Overtime Status: Exempt	Bargaining Unit: None
Performance Areas:	Education and Competency Requirements:

<p><u>Summary:</u></p> <p>The Social and Emotional Coordinator will provide training and coaching to early care and education providers related to all levels of the CSEFEL Pyramid Model within the identified community, prioritizing providers serving high risk populations within home based care settings. Additionally, the social and emotional coordinator will provide short-term and immediate support to providers serving children at high risk of expulsion within the service region when the provider has a QI plan in place or is committed to having a self-assessment completed within an identified time-frame. The social and emotional coordinator will work collaboratively with other service providers to align and strengthen access and referral to necessary services for children and families.</p> <p><u>Essential Functions:</u></p> <p>Works in cooperation with QI Coordinators- concentration on social and emotional content:</p> <ul style="list-style-type: none"> • Implements social and emotional consultation and coaching across identified service area in compliance with current or newly developed/revised Great Start to Quality protocol(s) focusing on the following targets; <ul style="list-style-type: none"> ○ Providers serving highest need populations ○ Home-based providers ○ Other priority populations as identified by the Office of Great Start • Supports programs that have submitted a self-assessment survey and are eligible to receive consultation and 	<p><u>Education:</u></p> <ul style="list-style-type: none"> • Master’s degree in social work, psychology, or a related field required. <p><u>Experience:</u></p> <ul style="list-style-type: none"> • Expert knowledge and experience with the CSEFEL Pyramid Model (0-5) - minimum 3 years of delivering all of the CSEFEL Infant Toddler, Preschool modules via professional development (training) • Experience with positive behavior support • A minimum of 3 years' experience providing <u>social and emotional</u> professional development (training), consultation, and coaching to early care and education providers • Minimum of 3 years working as a mental health provider specializing in relationship- based work with young children (0-5) and their families. • Experience providing support within home based child care and to high risk populations • Experience with a variety of child serving systems within the local community (e.g. Early On, EHS/HS, Mental Health, etc.) • Experience with facilitating meetings, including drafting notes, agendas, running meetings, etc.) <p><u>Knowledge Requirements:</u></p> <ul style="list-style-type: none"> • Thorough knowledge of typical and atypical social and emotional milestones • Competency in standardized social and emotional screening and assessment 	
Posting #:	Posted from:	To:
2017 - 012	February 24, 2017	March 2, 2017 @ 5:00 p.m., or until filled.

OCCMHA JOB POSTING

Job Title: Social Emotional Coordinator	Date: February 24, 2017
Reports To: Administrator of Clinical Practice	Salary Range: \$51,399 to \$67,413 (Annually) - Grant Funded
Overtime Status: Exempt	Bargaining Unit: None
Performance Areas:	Education and Competency Requirements:

<p>coaching services to develop and maintain a Quality Improvement Plan which includes social and emotional constructs.</p> <ul style="list-style-type: none"> ○ In high need situations only, such as a child on the verge of expulsion, the social emotional coordinator may provide short term prevention to providers without self-assessment surveys if there is a signed commitment to complete the self-assessment in a determined period of time (i.e. 3 months) ● Provide onsite training and coaching to eligible providers (QI Plan in place) to assist providers with integrating all levels of the CSEFEL Pyramid Model to include a) universal supports for all children through nurturing and responsive relationships, b) prevention practices that are targeted social emotional strategies (i.e. emotional literacy) to prevent problems, c) individualized prevention practices for children already exhibiting challenging behavior and at-risk of later mental health problems, such as enhanced duration and frequency of targeted strategies such as visual schedules, relaxation techniques, breaking tasks down into small steps, etc. (done in partnership with families and facilitated through the provider) and d) facilitated referral processes for child and families needing intervention. Furthermore, coaching will support providers in partnering with families to share best practices (e.g. building relationships, sharing strategies). Duration and frequency of coaching will be decided upon 	<ul style="list-style-type: none"> ● Knowledge of and experience with developmentally appropriate practices within early care and education to include all settings serving early childhood (center based care, family child care, preschool, etc.) ● Thorough knowledge of the learning standards for Infants, Toddlers and Preschoolers ● Understanding of the STAR system, Quality Improvement Plans and Assessment Tools (e.g., PQA, Self-Assessment, etc.) ● A grounding in early childhood development and assessment, as well as knowledge of the workings of early care and learning systems is imperative. <p>Training Requirements (licenses, programs, or certificates):</p> <ul style="list-style-type: none"> ● License or license-eligible preferred. ● Level II, Michigan Association for Infant Mental Health Endorsement for Culturally-Sensitive, Relationship-Based Practice Promoting Infant Mental Health or Graduate Certificate in Infant Mental Health Studies required (If person applying does not have the MI-AIMH endorsement they can have one year from the date of hire to obtain a minimum of Level II but must create and follow a plan of action for obtaining endorsement) Level III-clinical preferred. <p>Competencies/Skills:</p> <ul style="list-style-type: none"> ● Strength-based perspective ● Relationship-based approach ● Culturally sensitive to all populations ● Ability to manage own time- self-starter ● Competent and confident in using technology to perform data entry &
---	---

Posting #:		Posted from:	To:
2017 - 012		February 24, 2017	March 2, 2017 @ 5:00 p.m., or until filled.

OCCMHA JOB POSTING

Job Title: Social Emotional Coordinator	Date: February 24, 2017
Reports To: Administrator of Clinical Practice	Salary Range: \$51,399 to \$67,413 (Annually) - Grant Funded
Overtime Status: Exempt	Bargaining Unit: None
Performance Areas:	Education and Competency Requirements:

<p>using an equity based model. Care settings serving the most vulnerable children and with high rates of families receiving subsidy for care will be prioritized. Sights with low risk would receive coaching, 1 time per month, twice that for moderate risk sites and weekly for high need sites. An FTE will provide coaching to a minimum of 20 providers annually.</p> <ul style="list-style-type: none"> • Follow fidelity guidelines for CSEFEL implementation, completing and sharing fidelity report quarterly with administrative staff, SE-FEC coordinator & purveyor • Facilitate (with other consultants- health and family strengthening) ongoing Learning Communities; following each professional development module training, providers will complete an action plan to apply in their care setting, based on the content learned in the professional development module. At the beginning of subsequent modules an hour will be spent in a learning community format (facilitated by the consultant(s)) where providers share their successes, barriers and solutions for implementing key practices aimed at supporting the social and emotional development of infants, toddlers, young children and their families. • Assures that quality improvement efforts are tied to Quality improvement plans and are tracked on an ongoing basis in the STARS platform. • Tracks activities via a consultant log and utilizes the STARS platform to track and record consultation activities 	<p>analysis as well as training and webinars.</p> <ul style="list-style-type: none"> • Use a parallel process to encourage the development of relationships, adult-adult, child-child and adult-child • Ability to work as a team member • Organized and timely reporting • Excellent writing and communication skills (reflective, active listening, etc.) • Passion and commitment to the program mission • Ability to take initiative to meet local level needs for implementing the Pyramid model (for example, scheduling trainings, ordering materials, etc.) <p>Core Competencies:</p> <ul style="list-style-type: none"> • Interacting with others in a way that gives them confidence in one's intentions and those of the organization; maintaining social, ethical, and organizational norms; firmly adhering to codes of conduct and ethical principles. (Integrity/Building Trust) • Making customers and their needs a primary focus of one's actions; developing and sustaining productive customer relationships, recognizing that the ultimate customer is the consumer. (Customer Focus) • Actively identifying new areas for learning; regularly creating and taking advantage of learning opportunities; using newly gained knowledge and skill on the job and learning through their application. (Continuous Learning) • Setting high standards of performance for self and others; assuming responsibility and accountability for successfully completing assignments or tasks; self-imposing standards of excellence in addition to consciously adopting organizational standards of excellence. (Work Standards) • Clearly conveying information and ideas through a variety of media to
--	---

Posting #:		Posted from:	To:
2017 - 012		February 24, 2017	March 2, 2017 @ 5:00 p.m., or until filled.

OCCMHA JOB POSTING

Job Title: Social Emotional Coordinator	Date: February 24, 2017
Reports To: Administrator of Clinical Practice	Salary Range: \$51,399 to \$67,413 (Annually) - Grant Funded
Overtime Status: Exempt	Bargaining Unit: None
Performance Areas:	Education and Competency Requirements:

<ul style="list-style-type: none"> • Maintains working knowledge of Preschool Program Quality Assessment, Self- Assessment and early learning standards • Maintains reliability on the Infant Toddler Observation Scale and the Teaching Pyramid Observation Tool - Short forms • Maintains reliability on Devereux Early Childhood Tools (Infant, Toddler and Preschool Revised) • Participate in 2 hours minimum per month of reflective supervision • Acquire and maintain Level II IMH endorsement • Participates in 90% of required technical assistance and management meetings/experiences. • Provide ongoing, community based social and emotional professional development (outreach) for 0-8 early care and education providers using an enhanced version of the CSEFEL infant toddler and preschool modules.' Priority for providers serving high need populations, especially-home based providers. A minimum of 300 providers trained per year (home visitors, preschool teachers, child care providers- all types, IMH providers, etc.). • Gather, track and use data in accordance to an evaluation plan to improve program practices • Collaborate closely with other community consultants and service providers to align social and emotional services and to avoid duplication. • Other duties as assigned. 	<p>individuals or groups in a manner that engages the audience and helps them understand and retain the message. (Communication)</p> <p>Special Information (Travel required, physical requirements, on-call schedules, and so on):</p> <ul style="list-style-type: none"> • Must have available means of transportation to and from OCCMHA and for required offsite meetings or site visits. • Work performed primarily in an office environment. <p><u>Special Notice:</u></p> <ul style="list-style-type: none"> ○ This position is funded by the Race to the Top - Early Learning Challenges federal grant. While a minimum four-year work plan has been developed, this position will only be funded to the extent the grant dollars are available.
--	---

Posting #:	Posted from:	To:
2017 - 012	February 24, 2017	March 2, 2017 @ 5:00 p.m., or until filled.

OCCMHA JOB POSTING

Job Title: Social Emotional Coordinator	Date: February 24, 2017
Reports To: Administrator of Clinical Practice	Salary Range: \$51,399 to \$67,413 (Annually) - Grant Funded
Overtime Status: Exempt	Bargaining Unit: None
Performance Areas:	Education and Competency Requirements:

Posting #:		Posted from:	To:
2017 - 012		February 24, 2017	March 2, 2017 @ 5:00 p.m., or until filled.